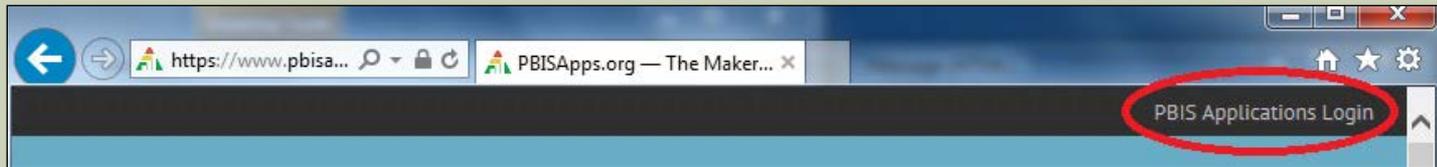


HOW DID YOU DO?

Reviewing
your TFI
survey results
in graph
format

HOW TO BEGIN

- Access <https://www.pbisapps.org/Pages/Default.aspx> by typing it into your search bar
- Find “PBIS Applications Login” in the upper right-hand corner of the screen and click on it



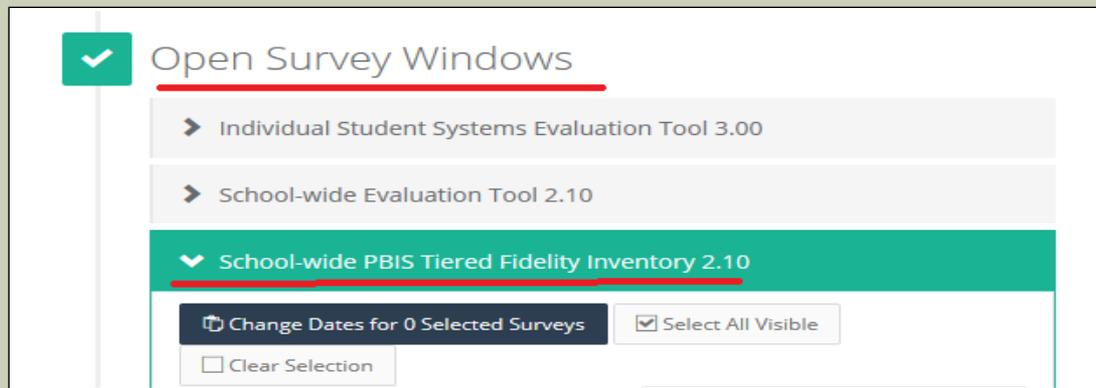
- When you click “PBIS Applications Login,” the site will ask for your username and password. Enter those and press “Login.”

FINDING YOUR SURVEY

- **Logging in will take you to your Dashboard**
 - You can see what surveys are open to you/your school or organization here
 - If you do not automatically arrive at your Dashboard, click on “PBIS Assessment” in the top left corner of the screen
- **Look for your survey in either the “Open Survey Window” or the “Closed Survey Window”**

FINDING YOUR SURVEY CONT'D

- Click on the survey that pertains to you



- When you click on your survey, a list of schools/organizations will appear in the left hand column. Find your school or organization.

FINDING YOUR REPORT

- Once you find your school, scroll to the far right and click “View Reports”

▼ School-wide PBIS Tiered Fidelity Inventory 2.10

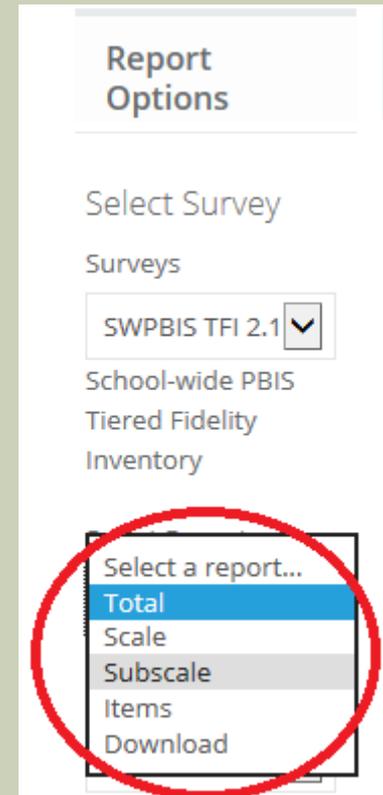
Select All Visible Clear Selection

Organization Search:

Organization	Completed	Open Date	Close Date	Last	Availability
<input type="checkbox"/> Brandywine Community School (bcs) And Twilight Aca	1	11/23/2015	11/23/2015	11/23/2015	View Reports
<input type="checkbox"/> W. B. Simpson Elementary School	1	11/23/2015	11/23/2015	11/23/2015	View Reports
<input type="checkbox"/> East Dover Elementary School	1	11/23/2015	11/23/2015	11/23/2015	View Reports
<input type="checkbox"/> Henry M. Brader Elementary School	1	11/23/2015	11/23/2015	11/23/2015	View Reports

FINDING YOUR GRAPH

- Clicking “View Reports” will bring you to a new page.
 - On the left hand side of the page, there is a column under “Report Options.”
 - Under this column, find “Select Report.” It will be preset to “Total.” Click on this drop down menu and change “Total” to “Subscale.”
- Click “Generate” at the bottom of that column.



The screenshot shows a web interface titled "Report Options". Under the heading "Select Survey", there is a dropdown menu currently set to "SWPBIS TFI 2.1". Below this, the text "School-wide PBIS Tiered Fidelity Inventory" is displayed. At the bottom of the interface, there is a section titled "Select a report..." with a dropdown menu. The "Total" option is selected and highlighted in blue, and this entire section is circled in red. Other options in the dropdown include "Scale", "Subscale", "Items", and "Download".

SAVING YOUR GRAPH

- Once you click “Generate,” your graph will appear.
- If you would like to save your graph as a pdf, click “PDF” under the “Generate” and “Reset” buttons.



REMINDER: Your graphs will only show data for Tier II, as that is the only data that we collected at Targeted Team Training