**Coaching Tips for Using the TFI in Your Schools:**

* **Familiarize yourself with the Tier 2 tools within the Tiered Fidelity Inventory**
  + <https://www.pbis.org/Common/Cms/files/pbisresources/SWPBIS%20Tiered%20Fidelity%20Inventory%20%28TFI%29.pdf>
* **Review Tier 2 tools and resources on the Delaware PBS Project website (delawarepbs.org)** 
  + …to prepare for the TFI discussions. Our PD presentations address additional details related to the Tier 2 TFI components (e.g., what it “looks like” to meet a criteria).
  + …to be able to suggest/provide resources to help teams address different TFI items.
* **Be ready to ask team members probing questions and/or ask for evidence to support any self-assessment scores.**
  + Let schools know you are collecting sample document and tools for more than the TFI, you are also collecting them to share (okay, brag about! ☺) with others in the district and state.
  + Check to see if the school has a central location where they are saving all of their Tier 2 documents – having this kind of organization system will help with the sustainability of their Tier 2 successes and aid in making any needed Tier 2 program improvements.
* **Make sure to help the team to develop an action plan as you go through the TFI.**
  + Schools have lots of ideas and questions about what to do next and the action plan is a good place to capture “next steps” related to both.
  + Consider keeping school plans on a shared platform so you can see school updates in real time.
* **Keep a record of which schools have completed the TFI for Tier 2, when they completed it and what their scores were (by item and component).**
  + Please submit the date and scores to the Delaware PBS Project ASAP and we will archive it for future use on PBISapps.org.
  + Annually, review the trends across your schools to determine and/or prioritize districtwide Tier 2 training and/or coaching.