General Procedure for Dealing with Problem Behaviors

Is the behavior major?

No

Yes

Find place to talk with student(s)

Determine consequence based on pre-established procedures (remind students of procedures as needed)

Observe problem behavior

Complete referral form

Ensure safety

Escort student(s) to office. Complete referral form.

Does student have 3 referrals?

Problem-solve & skill-build (reteach behavioral expectations as needed)

Problem-solve & skill-build (plan for appropriate time to reteach behavioral expectations)

Determine consequence based on pre-established procedures (remind students of procedures as needed)

yes

Send written referral to office

no

Develop additional teaching opportunities to prevent future problems

File documentation

Follow documented procedures and follow through with consequences

File necessary documentation

Collaborate with student’s family, other teachers, and support team (as needed) to plan for student success.

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