**Tier 2/3 Systems Team Meeting Agenda**

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|  | **Date:** | **Time:** | **Location:** | **Facilitator:** | **Recorder:** | **Administrator:** |
| Today |  |  |  |  |  |  |
| Next Meeting |  |  |  |  |  |  |
| **Team Members Present** |  |

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| **Today’s Agenda** |
| 1. Review Data
 | Discussion/Decision/Task | Who? | By When? |
| Review of data to determine percentage of students responding to **each** intervention (Goal: 80%) | Tier 2 Systems Check:Tier 3 Systems Check: |  |  |
| 1. Status update to staff
 | Discussion/Decision/Task |  |  |
| Update staff/interventionists on information from Tier 2/Tier 3 Tracking Tool |  |  |  |
| 1. Staff development
 | Discussion/Decision/Task |  |  |
| What? When? Who? |  |  |  |
| 1. Review of students for Tier 2 interventions
 | Discussion/Decision/Task |  |  |
| Student Name |  |  |  |
| Student Name |  |  |  |
| 1. Review of students for Tier 3 interventions
 | Discussion/Decision/Task |  |  |
| Student Name |  |  |  |
| Student Name |   |  |  |