**APPENDIX D: Action Plan for Identifying and Monitoring Disproportionality**

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| Problem Solving Step | What | Who | By When | Completed? |
| 1. Problem Identification  * Select metrics * Calculate metrics * Compare to a disproportionality criterion * Identify if there is an inequity problem * Set goals |  |  |  |  |
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| 1. Problem Analysis  * Identify vulnerable decision points * Assess fidelity of Tier 1 systems * Assess inequities in other school data * Learn from students, families, and community members |  |  |  |  |
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| 1. Plan Implementation  * Develop a solution * Create a detailed action plan |  |  |  |  |
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| 1. Plan Evaluation  * Identify the time periods for evaluation * Assess implementation plan progress * Calculate metrics (From Step 1) * Compare to goals * Share results with staff, families, and community members * Return to Step 1 |  |  |  |  |
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